

# Synopsis of SENA Board Actions

Approved motions only

2006

## January

■ **RE: Approval of December Minutes** - Jodi made a motion, which was seconded by Tori, to approve the minutes of the December 13, 2005 meeting as corrected. (Page 2, item 5 – Tom Evers presented, not Sam Newberg.) Motion approved.

■ **RE: Approval of Development Review Design Criteria** - Tom made a motion, which was seconded by Jodi, to approve the Development Review Committee's Design Criteria as presented. Motion approved.

## February

■ **RE: Forming a Graffiti Task Force** - Motion was made by Tori seconded by Joel – to form a Graffiti Conquering Task Force. Motion approved. Tori volunteered to chair – other volunteers: Sam, Joel Lea, Kyle, and John Haupt

■ **RE: Approval of January Minutes** - Sam made a motion, which was seconded by Tom, to approve the minutes of the January 9, 2006 meeting as presented. Motion approved.

■ **RE: Approval of 2006 Budget** - Motion was made by Lea and seconded by Tom to approve the 2006 budget as presented and that we plan for a retreat concentrating on budget concerns for the spring or summer. Motion approved.

## March

MEETING CANCELLED

## April

■ **RE: Approval of February Minutes** - Motion was made by Doris and seconded by Jeff to approve the minutes of the February 13, 2006 minutes as presented. Motion approved.

■ **RE: Approval of Financial Reports** - Motion was made and seconded to accept financial reports (with amended date).

■ **RE: Grant Committee Plan** - Motion was made by Joel and seconded to direct the Grant Writing committee to present a plan to the Board at the next meeting. Motion approved.

■ **RE: Hiring a CURA Intern** - Motion was made by Tom and seconded to authorize hiring the CURA research assistant. Motion approved.

■ **RE: Funding for CURA Intern** - Motion made by Doris and seconded to approve expenditure of \$500/ to be found in budget if another grant does not come through. Motion approved.

■ **RE: Revisiting E-Mail Voting by Board** - Motion was made by Tom and seconded that the executive committee readdress the e-mail question and develop guidelines for how it may be used. Motion approved

■ **RE: HAG Process** - Motion was made by Lea and seconded by Doug that we ask HAG representatives to come to the next meeting to educate us on their process. An amendment was offered and accepted that we include the possibility that the Board may reconsider the vote conducted by e-mail. Motion approved with one dissenting vote.

## May

■ **RE: Approval of April 10, 2006 Meeting minutes** - Motion was made seconded to approve the minutes of the April 10, 2006 minutes with the correction to remove item #3 under old business, page 2 – an incomplete thought that no one could expand upon. Motion approved.

■ **RE: Approval of GMHC to administer HAG programs** - Motion was made by Doug and seconded by Lea to approve GMHC as administrator of HAG program. Motion approved.

■ **RE: Approval of HAG Home Improvement Scope** - Motion was made by Lea and seconded to approve the guidelines and scope of services as presented. Motion approved

■ **RE: Allowing Executive Committee to approve budget for HAG scope** - Motion was made and seconded that Executive Committee will approve the budget when it is received. Board members asked that the budget be e-mailed to all Board members with a chance to get comments to executive committee prior to their vote. Budget should be approved before the beginning of June. Motion approved

## June

BOARD MEETING CANCELLED

## July

■ **RE: Approval of May 8, 2006 Meeting minutes** – Motion was made seconded to approve the minutes of the May 8, 2006 minutes as presented. Motion approved

■ **RE: Authorizing Graffiti Task Force to develop budget for Athwin grant** - Motion was made by Tom and seconded to give the Graffiti Task Force the authority to develop a plan for spending the remaining \$600 from Athwin grant with one or two of hardest hit locations for graffiti using landscape options. Motion approved.

## August

- **RE: Resignation of Jodi Sarles** - Motion made by Doug and seconded by Joel to accept the resignation. Motion approved.
- **RE: Approval of July 10, 2006 Meeting minutes** - Motion was made by Joel and seconded to approve the minutes of the July 10, 2006 minutes as presented. Motion approved.
- **RE: Approval of Financial Reports** - Motion made by Joel and seconded to accept financial report. Motion approved.
- **RE: A Special Board Meeting on Aug 28** - Motion was made by Joel and seconded by Lea that we hold a special meeting on August 28<sup>th</sup> at 6:45 p.m. to approve the Development Objectives. Motion approved.
- **RE: Approval of School Community Grants Scope** - Motion was made by Jeff and seconded by Joel to approve the Quality of Life School Community Grants Scope of Service as presented. Motion approved.

### SPECIAL MEETING \_ AUGUST 28, 2006

- **RE: Approval of Design Guidelines** - Doris made a motion to approve the *Standish Ericsson Neighborhood Development Site Information Sheet* as presented, seconded by Sam. Discussion recommended revising the map to include the library and the LRT stations. Those revisions were accepted. Motion approved.
- **RE: Approval of Statement of Support for Schiff Paint Ordinance** - Motion was made by Maggie and seconded by Doris that the Board endorse the above statement of support from the Graffiti Task Force. Motion approved.

## September

- **RE: Election of Officers** -  
The SENA Board convened for election of officers. The following slate of candidates was presented.

- President – Todd Fierst
- Vice President – Joel Zylstra
- Treasurer – Tom Evers
- Secretary – Tori Hansing

Motion was made and seconded to accept the slate of nominees presented. Motion was approved.

## October

- **RE: Approval of August 14, August 28 and September 11, 2006 Meeting minutes** - Motion was made and seconded to approve the minutes of the August 14, 2006 minutes, August 28, 2006 special meeting minutes of the September 11, 2006 Annual Meeting minutes as presented. Motion approved.

- **RE: Approval of MN Charities Annual Report** - Motion made by Lea and seconded by Tori to approve the IRS 990 as an attachment and Attorney General's Charitable Organization Annual Report as presented. Motion approved.
- **RE: Election of Bob Johndrow to fill vacant board seat** - Motion was made and seconded to elect Bob Johndrow to the Board of Directors to fill the seat vacated by Jodi Sarles (expires 2007) Motion approved.
- **RE: Election of NRP Electors** - Motion was made and seconded to elect the following electors for the NRP Policy Board elections:
  - Joel Zylstra -elector for Ericsson; Jeff Smith -alternate
  - Andrew Zimmer - elector for Standish; Tom Evers -alternate
 Motion approved.

## November

- **RE: Approval of October 9, 2006 minutes** - Motion was made by Doris and seconded to approve minutes of the October 9, 2006 meeting as presented. Motion approved.
- **RE: Use of NRP funds for Lake Hiawatha Recreation Center** - A motion was made by Todd and seconded to approve the recommendations for funding upgrades at Lake Hiawatha Recreation Center for use of NRP funds (NRP Full Plan 4.2.A.3) as presented to the Quality of Life Action Group. Motion approved.

## December

- **RE: Approval of NRP2 Community & Safety 2.A.1 goal** - Motion was made by Doris and seconded by Joel to approve the NRP Phase II Plan: Community & Safety - Goal 2, Objective A, Strategy 1 – Youth Programs in Parks Scope of Service as presented – with the understanding that the timeline will be revisited. Motion approved.
- **RE: Affirmation of representatives to 46<sup>th</sup> TOD CAC** - Motion was made by Tom and seconded by Joel to affirm the selection of Charles Carlson and Dan Flo as representatives and Phil Behrend as alternate to serve on the city's 46<sup>th</sup> LRT Station Area TOD Advisory Committee. Motion approved
- **RE: Approval of November 13, 2006 minutes** - Motion was made by Joel and seconded by Lea to approve minutes of the November 13, 2006 meeting as presented. Motion approved.
- **RE: Approval of Financial Items including Budget, By-Laws Amendment, NRP Plan Mod and NRP Contract Closings** - Motion was made by Joel and seconded by Tori to approve all of the above [listed below] actions – recognizing that the by-laws revision to change the fiscal year is accepting the proposal – final vote will take place at the January Board meeting. Motion approved.
  1. Amend the by-laws by changing Section 5.1 Fiscal Year to the following: *The fiscal year of this corporation shall be the calendar year.* Currently reads: shall begin on the first day of June in each year.
  2. Approval of 2007 Budget as presented – which includes a 5% cost of living raise for staff, beginning January 1, 2007.
  3. Present to the Board a proposed by-law change that will be voted on at the January meeting (as required by the by-laws) as follows: Amend the by-laws by changing

Section 5.1 Fiscal Year to the following: The fiscal year of this corporation shall be the calendar year. Currently reads: shall begin on the first day of June in each year.

4. Approve an NRP Full “plan mod” to move funds within our current Implementation contract to the line item Communication/Community Events. The money would be moved from the following:

CP Education Campaign	3.89
Welcome Packets	68.19
Transportation Task Force	892.00
Vacant/At-Risk Properties Intern	229.63
Park Benches	<u>648.00</u>
TOTAL	1,841.71

(Follow-up to this will include: moving \$810.90 for the RHS Business Directory project to this line item, leaving a balance of \$1,065.66 in the Communications/Community Events line item.

5. Approve a motion to “close out our NRP First Step Implementation contact (#10245) and repay the \$939.80 remaining in the Water Quality Study line item to NRP and asked that it be rolled into NRP Phase II – Strategy Community & Safety 1.A.1
6. Approve a motion authorizing Joe Horan to start the process to close out the following contracts:
- Contract 11485 (Pedestrian Crosswalks) from Parks & Environment Strategy 2.B.2: Balance - \$5,140 / Last Expenditure 1998 : Vendor - Park Board
  - Contract 14612 (Business Grant & Node Improvement Program) from Commercial Strategy 1.B.1 Balance - \$14,909.09 / Last Expenditure 2003: Vendor - GMMHC
  - Contract 15597 (Crime Prevention Grant Program) from Crime Prevention & Safety Strategy 1.C.1 Balance - \$10,912.65 / Last Expenditure 2003: Vendor - Police Department
  - Contract 20574 (Solar Lights at Lake Hiawatha Park) from Parks & Environment Strategy 2.B.1 Balance - \$11,000 / 0 Expenditures: Vendor - Park Board