

# Synopsis of SENA Board Actions

Approved motions only

2005

## January

- **RE: Approval of December Minutes** - Motion by Joyce and seconded to approve as corrected (minor corrections only). Motion approved.
- **RE: Approval of Financial Reports** - Motion to accept financial reports was made by Tori and seconded. Motion approved.
- **RE: Approval of Audit (with corrections)** - Motion was made by Tori and seconded to approve the audit - noting that the lease information is not correct. We will talk with the auditor and either ask that it be corrected or that we can attach a letter noting the incorrect information. Motion approved.
- **RE: Tabling of by-law changes** - At the request of the chair, Joel made a motion, which was seconded, to table discussion of by-laws changes until next meeting. Motion approved.
- **RE: Forming Development Review Committee** - Motion was made by Joel and seconded that SENA form a new Development Review Committee. An amendment was made and accepted to add that once the Committee is formed they should bring a purpose statement to the Board. Motion approved.

## February

- **RE: Approval of January Minutes** - Motion was made by Jodi and seconded to approve the minutes of the January 10, 2005 Board meeting as corrected. (No substantive changes made) Motion approved.
- **RE: Approval of Financial Reports** - Motion was made by Tori and seconded to approve the financial report including the budget for January-May 2005 as presented. Motion approved.
- **RE: Formation of Grant-Writing Committee** - Motion was made by John and seconded that SENA form a grant-writing committee for the purpose of exploring funding sources other than NRP and Citizen Participation funds. The committee will be authorized to submit grant proposals and requests on behalf of SENA, after those proposals have been approved by the Board. (amended language). Motion approved with one negative vote from Doug Lone.
- **RE: Resignation of Gary Ogren** - Motion was made by Doug and seconded that the Board accept the resignation of Gary Ogren. Motion approved.

## March

- **RE: Approval of February Minutes** - Motion was made by Doug and seconded to approve the minutes of the February 14, 2005 Board meeting as presented. Motion approved.
- **RE: Approval of Financial Reports** - Motion was made by Joel and seconded to approve the financial reports as presented. Motion approved.
- **RE: Approval of revisions of Article IV of By-laws** - Motion made by Jodi and seconded to approve the new language for Article IV of the by-laws as presented. Motion approved.
- **RE: Table vote on Article VII and IX of By-laws** - Motion was made by Joel and seconded to table vote on Article VIII and Article IX for more clarification. Motion approved
- **RE: Approval of revisions of Article X of By-laws** - Motion was made by Joel and seconded to approve the changes to Article X as presented. Motion approved – 5 year votes; 1 no vote.
- **RE: Acceptance of resignations** - Motion was made by Jodi and seconded to accept the resignations of Craig Peterson and Noel Casey. Motion approved.
- **RE: Election of Vice President** - Motion was made by Doug and seconded to elect Joel Zylstra to complete the 2005 term as Vice President.
- **RE: HAG proposal for 2005 Housing Programs** - Motion was made by Joel and seconded that we approve the plan with the change that the sunset provision is 20 years with no graduated forgiveness. Motion approved.  
(Total money \$132,000 - 122,000 loan pool - 8% administrative cost.)

## April

- **RE: Approval of March 14, 2005 minutes** - Motion was made by Jodi and seconded to approve the minutes of the March 14, 2005 Board meeting as corrected (minor correction only). Motion approved.
- **RE: Correction to Sept 9, 2002 Annual Meeting minutes** - Motion was made by Jodi and seconded to correct the September 9, 2002 (Annual Meeting) minutes to include the name of Doris Overby in the list of Board members who were re-elected to a new term. Motion approved.
- **RE: Approval of Financial Reports** - Motion was made by Jodi and seconded to approve the financial reports. Motion approved.

■ **RE: Discussion of removal of Board member** - Motion was made by Tori and seconded by Joel that the Board discuss voting to remove Kevin King from the Board. Motion approved.

■ **RE: Removal of Board Member** - Motion was made by Tori and seconded that Kevin King be removed from Board - citing failure to attend meetings as cause for removal. Motion approved.

## May

■ **RE: Approval of April 11, 2005 Meeting minutes** - Motion was made by Jodi and seconded to approve the minutes of the April 11, 2005 meeting as presented. Motion approved.

■ **RE: Approval of NRP Plan Modification** - Motion was made by Tori and seconded to approve a modification to the NRP Full Plan to move \$25,000 to cover personnel, and community events/communications expenses as follows:

	Balance after move
\$ 20,785 from Commercial 1.1.C.3 Install lighting in Commercial Areas	\$ 14,215.00
\$ 1,000 from Commercial 1.2.C.1 Business Directory	\$ 3,059.10
\$ 3,000 from Housing 3.2.A.1 Home Improvement Resources	\$ -
\$ 215 from People & Community 5.1.A.2 Tutoring Program	\$ -
<u>\$ 25,000</u>	

Motion approved.

■ **RE: Approval of May-Nov 2005 budget** - Motion was made by Jodi and seconded to approve the May - November 2005 budget as presented. Motion approved.

■ **RE: Table remainder of agenda** - Motion was made and seconded to table rest of items until June meeting. Motion approved

## June

■ **RE: Approval of May 9, 2005 Meeting minutes** - Motion was made by Doug and seconded to approve the minutes of the May 9, 2005 meeting as presented. Motion approved.

■ **RE: Approval of Financial Reports** - Motion made by Jodi and seconded to approve financial report. Motion approved.

■ **RE: Letter of Support for CLCLT** - Motion was made by Todd and seconded to approve the letter (of support) to the City of Lakes Community Land Trust (CLCLT). Motion approved.

- **RE: SHS development letter** - Motion was made by Todd and seconded that
  1. staff draft a letter outlining what happened at the SENA sponsored meeting
  2. the letter should include a statement that SENA Board's position was to take no position in support of issue but to ensure the process is done accurately.
  3. ask Development Review Committee to review the letter at their meeting this Thursday.

The letter should be e-mailed to Board members for final review and comment.

Motion approved.

- **RE: Election of Jeff Smith to Board** - Motion was made and seconded to elect Jeff Smith as Board member to fill vacant seat to expire September 05. Motion approved.

## July

- **RE: Letter stating concern about NRP funding** - Motion was made by Doris and seconded that we send a letter to City Council Members and the Mayor stating our concern about NRP funding and asking to be kept informed. Also stating our disappointment. Bob and Shirley will compose the letter; e-mail out for Board review. Motion approved. John asked that the record reflect he was also casting a vote for Jody.

- **RE: Approval of June 13, 2005 Meeting minutes** - Motion was made by Tori and seconded to approve the minutes of the June 13, 2005 meeting as corrected. (minor corrections only) Motion approved.

- **RE: Approval of financial statements** - Motion was made by Doris and seconded to approve the financial reports. Motion approved.

- **RE: receiving By-law changes for review** - The Board agreed to the formal submission of changes to the By-laws; a vote will be held next month. It is the responsibility of all Board members to be familiar with the proposed changes before voting.

- **RE: Confirmation of chairs and mission statements** - A motion was made by Doug and seconded to confirm the chairs as listed and accept the mission statements as presented. (Grant Writing should have a mission statement by next Board meeting.) Motion approved.

## August

- **RE: Approval of July 11, 2005 Meeting minutes** - Motion was made by Doris and seconded to approve the minutes of the July 11, 2005 meeting as presented. Motion approved.

- **RE: Approval of financial statements** - Motion was made by Tori and seconded to approve the financial reports. Motion approved.

■ **RE: Approval of by-law changes** - Motion was made by Doris and seconded to accept the amendment to SENA's by-laws as presented. Motion approved. Doug Lone voted no.

■ **RE: Participation in 38<sup>th</sup> Street Festival** - Motion was made by Doug and seconded to support the idea of SENA participating in the planning of a possible 38<sup>th</sup> Street Festival. Motion approved.

■ **RE: Support of Business Association Task Force** - Motion was made and seconded to support a Business Association Task Force exploratory group. Maggie Turner will coordinate. Motion approved.

■ **RE: Approval of Development Process Guidelines** - Motion was made by Sam and seconded to approve the Standish-Ericsson Neighborhood Association Development Process Guidelines as presented. Motion approved.

■ **RE: Tree Trust Grant** - Motion was made by Jodi and seconded to support applying for Tree Trust grant. Motion approved.

## September

■ **RE: Re-election of Board Members** - Doug Lone, Sam Newberg, Doris Overby and Jeff Smith were nominated and seconded. The members present voted by voice vote to approve these candidates to serve on the SENA Board.

■ **RE: Election of Board Members** - Tom Evers and Lea Johnson were nominated and seconded. There were no nominations from the floor. The community members present voted by voice vote to approve these candidates to serve on the SENA Board.

■ **RE: Election of Officers** -

The SENA Board convened for election of officers. The following slate of candidates was presented.

- › President – Todd Fierst
- › Vice President – Joel Zylstra
- › Treasurer – Tom Evers
- › Secretary – Tori Hansing

Motion was made and seconded to accept the slate of nominees presented. Motion was approved.

## October

■ **RE: Approval of August 8, 2005 Meeting minutes** - Motion was made by Tom and seconded to approve the minutes of the August 8, 2005 meeting as corrected. Add under Revision of By-laws – before the motion - *There was discussion on classes of membership.* Motion approved.

■ **RE: Approval of September 2005 Annual Meeting minutes** - Motion was made by Joel and seconded to approve the minutes of the September, 2005 Annual Meeting as presented. Motion approved.

■ **RE: Extending Budget and Approving NRP Phase II Plan Mod** - Motion made by Maggie and seconded to approve financials, including the extension of budget and NRP Phase II Plan mod request as follows:

<b>FROM:</b>		Balance after move
1.1.A.1	Commercial Matching Grant Program	956.00 -
1.1.C.3	Install Lighting in Commercial Areas	4,532.76 9,682.24
2.1.A.1	Crime Prevention Awareness Campaign	2,915.00 -
6.1.A.2	Install Bike Racks	7,500.00 -
6.1.B.1	Transportation Task Force	108.00 -
6.2.A.1	Traffic Calming Study/Implementation	8,988.24 1,524.63
		25,000.00

<b>TO:</b>		
7.1.A.1	Staff/Office Support/Office Space (For Administrative Staffing)	\$ 7,725.00*
7.1.A.2	Program Personnel and Associated Costs	\$ 10,775.00*
7.1.4.3	Communication/Community Events	<u>\$ 6,500.00</u>
	TOTAL	\$ 25,000.00

(\*This would be a total of \$17,100 for personnel, \$1,400 for General Operations)

Motion approved

■ **RE: Approval of MN Charities Annual Report** - Motion made by Joel and seconded to approve the Minnesota Charities Review report containing by reference all appropriate statutory and language requirements as enacted by October 1, 2005. Motion approved

■ **RE: Approval of letter to Center for Neighborhoods** - Motion was made by Joel and seconded to send the letter as presented expressing interest in acquiring technical services from CFN. Motion approved

■ **RE: Election of NRP Electors** - Motion was made and seconded to elect Tom Evers, elector; Bob Kambeitz, alternate for Standish; and Jeff Smith, elector for Ericsson. Also to authorize Bob & Shirley to find a candidate to serve as alternate for Ericsson. (Jodi Sarles agreed to serve). Motion approved.

## **November**

■ **RE: Table approval of October minutes** - Doris - motion to table until next meeting because of missing information Motion approved

■ **RE: Board approval of NRP Phase II Plan** - Motion was made by Jodi Sarles to approve the plan as presented. Doris Overby seconded. Motion approved.

■ **RE: Approval of Scope for RHS Business Directory Project** - Motion was made by Tom and seconded that we approve the plan as presented. Motion approved.

## December

■ **RE: Sending letter regarding Minneapolis Wi-Fi** - Motion was made by Lea and seconded by Tori to send a letter – mirroring the Linden Hills letter in the information packet –to city council members. Motion approved (CC: additional council members and the mayor.)

■ **RE: Approval of October 10 & November 14, 2005 Meeting minutes** - Motion was made by Joel and seconded by Jodi to approve both the minutes of the October 10, 2005 meeting and the minutes of the November 14, 2005 meeting as presented. Motion approved.

■ **RE: Approval of Financial Reports** - Motion was made by Tom and seconded by Tori to approve the financial reports. Motion approved.

■ **RE: Possibility of moving to different space** - Motion was made by Tori and seconded that we have conversation with the church to see what their feelings and plans are. Motion approved.

■ **RE: Negotiations of possible lease** - Motion was made by that after discussion with church we make an offer to 42<sup>nd</sup> Street property owner to see if they would negotiate lease down, by donation, to \$600 with drop-dead amount of \$700 to possibly move in February. Motion approved.

■ **RE: Additional PTO Allotment for staff**- Motion was made by Joe, and seconded, to give staff the pro-rated PTO – based on the same formula used last year. Motion approved

■ **RE: Possibility of donated printing for newsletter** - Motion was made by Tom and seconded to let newsletter editors know the Board has been advised and that they should make the decision. Motion approved.