Synopsis of SENA Board Actions
Approved motions only
2003

January

- **RE: Approval of Agenda** - Motion was made and seconded to accept changes to agenda. Motion approved.

- **RE: Approval of December Minutes** - Motion was made and seconded to approve the minutes of the December 9, 2002 meeting as corrected (non-substantive corrections only). Motion approved.

- **RE: Appointments to 46th Street Station Area Project Review Committee** - Motion was made and seconded to appoint Phil Behrend and Carol Austermann, with Jodi Sarles as alternate, to represent SENA on the 46th Street Station Area Project Review Committee. Motion approved.

- **RE: Removing Ben Johnson as Board member** - Motion was made and seconded that Ben Johnson be removed as a Board Member and that a letter be sent to him informing him of the decision. Motion approved with no dissent.

- **RE: Election of Board Members to fill vacancies** - Motion was made and seconded to elect Josephine Vaughn and Noel Casey to fill the vacant Board seats which expire 9/2003. Motion approved.

- **RE: Approving chair of Governance Committee** - Motion was made and seconded that Doug Lone be accepted as chair of Governance Committee. Motion approved.

February

- **RE: Approval of January Minutes** - Motion was made and seconded to approve the minutes of the January 13, 2003 meeting as corrected (non-substantive corrections only). Motion approved.

- **RE: Letter opposing House File 341** - Motion was made and seconded to approve this letter with modifications to include SENA diversity statement, to be signed by all Board members. Motion approved.

- **RE: Approval to move NRP monies from Admin to Personnel** - Motion was made and seconded that the SENA Board of Directors approve the contracting of $10,990 in the line item category administration/office expense into the personnel costs line item. Motion approved.

- **RE: Approval of NRP Plan Mod to move Community Events/Communications funds to Personnel** - Motion was made and seconded that the SENA Board of Directors approve the submission of a plan modification to NRP for movement of $17,107 in the Community Events/Communications line item into the personnel costs line item. Motion approved.

- **RE: Approval of 2003 Budget** - Motion was made and seconded that the SENA Board of Directors approves the 2003 budget as presented. Motion approved

- **RE: Approval of NRP Plan Mod regarding Commercial monies** - Motion was made and seconded to approve CAG recommendation that we modify our NRP Full Plan by transferring $40,000 from the Commercial Node Improvement grant program (Goal 1, Objective B, Strategy 1) to be used to fund pedestrian-level lighting along 38th Street (between 25th Avenue and 30th Avenue) and 46th Street (between 34th Avenue and 36th Avenue). Approved. [See later Board discussion that impacts this decision.]

- **RE: Community Events funds for Garage Sale ad** - Motion was made and
seconded to use $200 from Community Events budget to pay for a Star Tribune ad for the neighborhood Garage Sale event. Approved.

- **RE: Hiawatha YMCA Summer Scholarship Scope of Services** - Motion made and seconded to approve the Hiawatha YMCA Summer Scholarship Program Scope of Services – year 4. Motion approved. (Doug disclosed that his child participates in this program.)

- **RE: Use of remaining Hennepin Co NRP funds for Nokomis Healthy Seniors** - Motion was made and seconded to approve the request from P&C that SENA pursues using the remaining $13,000 of Hennepin County NRP money to fund Nokomis Healthy Seniors programs that are impacted by state budget cuts. Motion approved.

**March**

- **RE: Approval of Agenda** - Motion was made and seconded to approve agenda changes. Motion approved.

- **RE: Development Proposal for 3801 28th Ave S (SE Corner of 38th St. & 28th Ave.)** - Motion was made and seconded that the Board supports the proposed project at 3801 28th Ave S and will send a letter including information about concerns expressed at the community meeting. Friendly amendment was proposed and accepted to add that we encourage the contractor to dialogue with affected residents and businesses on 29th Avenue & 38th Street regarding parking concerns. Motion approved: Aye - 8  No – 2  Kathy Ford asked that the minutes reflect she voted to oppose this motion.

- **RE: Approval of February Minutes** - Motion was made and seconded to approve the minutes of the February 10, 2003 meeting with the following corrections:
  - P. 3 - under financial report - 3rd motion should say Motion approved.
  - Under housing - bold info - add - need to add to agenda of April of community meeting - should be in next newsletter. Housing doesn't have to go to community.
  - Last page - comment that we need to hold the Y more accountable timely submission of scopes and reports. Motion approved.

- **RE: Renewal of MNIS participation agreement** - Motion to renew the participation agreement with the Minneapolis Neighborhood Information Systems (MNIS) – Motion was made and seconded that: The Standish-Ericsson Neighborhood Association (SENA) Board of Directors supports the Minneapolis Neighborhood Information Systems (MNIS) and authorizes SENA’s participation in MNIS for 2003. Motion approved.

- **RE: 38th St Reconstruction Task Force** - Motion was made and seconded to approve the following:
  The Standish Ericsson Neighborhood Association (SENA) Board of Directors has reviewed the results of the 38th Street Reconstruction Task force and the resulting recommendation supported by a unanimous vote of residents and business owners in attendance at a public meeting on February 6, 2003. In consideration of this public participation process, the SENA Board of Directors supports the following Task Force Recommendation:
  East 38th Street will maintain the existing roadway configuration (44 feet) with a 12 ft. driving lane and 10 ft. parking lane in each direction. In addition, a 4.5 ft. boulevard will be installed between the curb and the 6 ft. sidewalk throughout the corridor, and bump-outs will be added at 38th Street and 24th Ave South and 38th Street and 26th Ave South. Finally, a conduit will be included at the intersection of 38th Street and
24th Ave South to facilitate the future possibility of a pedestrian crosswalk at that intersection. Motion approved

■ RE: Vice President Election - Motion made and seconded to elect John Betcher as Vice President. Motion approved.

■ RE: Letter opposing disbanding CCP/SAFE Unit - Motion made and seconded that SENA does not support the disbanding of the Minneapolis SAFE Unit and that a letter be drafted by Doris to be sent to the Mayor encouraging him to maintain it. Motion approved. Carla Nielson abstained – stating a conflict of interest.

■ RE: Letter opposing Senate File 545 - Motion was made and seconded that SENA send correspondence to elected officials, State Senators and State Representatives opposing Senate file 545, the companion bill to House File 341 (see February meeting minutes). Letter should be sent to the authors of the bill, Wes Skoglund, Jim Davne, Jean Wagenius and our city council members. Motion approved. President will sign for the Board.

April

■ RE: Approval of February Minutes - Motion was made and seconded to approve the minutes of the March 10, 2003 meeting with the following corrections - Josephine Vaughn was present; Kathy Ford would like the minutes to reflect that she voted against the project on 38th & 28th. Motion approved.

■ RE: Approval of Charitable Organization Annual Report form - Motion was made and seconded to approve the content of the Attorney General’s Charitable Organization Annual Report for the year ending 5/31/2002 and all of its attachments. Motion approved.

■ RE: Acceptance of Audit - Motion was made and seconded to approve the audit of fiscal year 2001-2002, prepared by Mike Wilson & Associates. Motion approved.

■ RE: City Planning contracting with SRF Consulting - Motion was made and seconded that SENA support the idea of contracting with SRF Consulting without going through RFP process. Motion approved. - one nay

■ RE: Problem Properties Policy - Motion was made and seconded to accept the policy as presented with one change – list of membership should say Hennepin County Adult and/or Juvenile instead of just Juvenile. Motion approved.

May

■ RE: Approval of April Minutes - Motion was made by Joyce Boettcher and seconded to approve the minutes of the April 14, 2003 meeting as corrected. Substantive corrections:
  1. Joyce Boettcher is listed as both present and absent-excused; she was absent-excused.
  2. P.2, 4th line should say LRT operating costs.
  3. P.5, New Business, Housing, 6th line of paragraph, should say Doug Lone made a motion to use marketing money for the vacant and vulnerable program to rent a billboard – Motion failed for lack of a second. Motion approved.

■ RE: Center for Neighborhood’s Corridor Housing Initiative - Doug Lone made a motion that we support a collaboration with LCC and Corcoran to review CFN request for proposals and decide whether or not to pursue this option. Seconded. Motion approved. Kathy Ford, Gary Ogren and Josephine Vaughn volunteered to represent SENA.
**RE: Request to Action Groups for information regarding unspent NRP monies** - Joyce Boettcher made a motion that we ask all Action Groups to meet, determine what plan mods or scopes are necessary and bring them to the July Board meeting for Board approval. A friendly amendment was added that on any strategies where this is not possible, the action group should provide an explanation and a timeframe for action. Motion approved.

**RE: Housing Action Group Proposal for Transfer of Funds** Doug Lone made a motion made to adopt the Housing Action Group Proposal to the SENA Board – May 12, 2003 (see salmon colored sheet) with the friendly amendment to delete “or 40% of the fund balance” so the amount would be stated at $100,000 and adding that the process would include whatever NRP guidelines require. Motion approved.

**RE: Marcy Tollefson resignation** - Doug Lone made a motion to accept the letter of resignation from Marcy Tollefson. Seconded. Motion approved.

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**June**

**RE: Approval of May Minutes** - Motion was made by Joyce and seconded to approve the minutes of the May 12, 2003 meeting as presented. Motion approved.

**RE: Transfer of CP&S NRP funds** - Motion was made by Deanna and seconded to approve transfer of $2,250 within Crime Prevention and Safety Action Group strategies as follows:

From currently uncontracted funds in:
- “Welcome Wagon Packet” 2.1.A.3 $1,250
- “Maintain Walking Group” 2.1.A.4 $500
- “Crime Free Multi-Housing Program” 2.1.C.2 $500

To:
- “Crime Prevention Awareness Campaign” 2.1.A.1
  - Goal 1: Increase real safety and foster a more realistic awareness of crime
  - Objective A: Educate property owners and residents about crime and crime prevention techniques
  - Strategy: Develop an educational campaign to generate awareness of crime and inform residents how they can protect themselves from becoming victims of crime.

Motion approved.

**RE: CoAM Scope of Services** - Motion was made by Joyce and seconded to approve the 4th CoAM scope of services as presented. Motion approved.

**RE: Transfer of P&E NRP Funds** - Motion was made by Jodi and seconded to approve transfer of $2,248 within Parks and Environment strategies:

From currently uncontracted funds in:
- “Pilot Creek Project” 4.1.A.3.A $1,550 of remaining $3,350

and contracted but unspent funds in:
- “Park Benches” 4.1.A.3.B $648 from installation of park benches

To:
- “Water quality education and improvements” 4.1.A.1.A

**Goal 1:** Protect and enhance the environment.

**Objective A:** Improve water quality of lakes, creek; wildlife habitat.

**Strategy 1B:** Implement partial recommendations of the Blue Water Commission

Motion approved.
RE: Proceeding with Plan Mod request on fund movement approved - Motion was made by Deanna and seconded to clarify that we should proceed now to request a plan mod to move the P&C and P&E monies approved tonight. Motion approved.

RE: Approval of May Minutes - Motion was made by John and seconded that we send a letter to the Library Board in support of keeping the Roosevelt Library open. Kathy will compose the letter and e-mail it to Board members for their review. Motion approved.

RE: Hofstede/Ostrow Letter – NRP Policy Board Resolution - Motion was made by Kathy and seconded to support the resolution as presented. During discussion a friendly amendment was offered and accepted to change the last line to read: BE IT FURTHER RESOLVED, that this neighborhood will pursue including a strategy supporting community oriented public safety initiatives with our neighborhood and with neighborhood approval, include it in our Phase II Neighborhood Action Plan. Motion was approved as amended.

July

RE: NRP Phase II Participation Agreement - Motion was made by Carla and seconded that the SENA Board accept the Phase II Agreement as presented, with the substitute demographics, including budget. Motion approved.

RE: Approval of June Minutes - Motion was made by Joyce and seconded to approve the minutes of the June 9, 2003 meeting as corrected (minor corrections only). Motion approved.

RE: Transfer of CAG NRP Funds - Motion was made and seconded to approve the CAG proposal to transfer:

- $140 from Strategy II.A.1 (Business Associations);
- $2,500 from Strategy II.B.1 (Market needs assessment); and
- $280 from Strategy I.C.1 (Annual clean-up day)

for a total of $5,805 to Strategy II.C.1 (Business directory). Motion approved.

RE: Transfer of CAG NRP Funds - Motion was made by Carla and seconded to approve the CAG proposal to transfer $20,000 from Strategy I.B.1 (Node Improvement Program) to Strategy I.C.3 (Install lighting at under lit commercial areas contingent on approval by neighborhood). [This will be added to the plan modification of $40,000 from Strategy I.B.1 (Node Improvement Program) to Strategy I.C.3 (Install lighting at under lit commercial areas), approved at the February 10, 2003 Board meeting.] Motion approved.

RE: Transfer of HAG NRP Funds - Motion was made by Doug and seconded to approve the Housing Action Group proposal to transfer $4,831.00 from Strategy I.A.3 (Fix-up Rebate) to Strategy I.A.1 (Matching-Deferred loan program). [This will be added to the plan modification of $100,000 from Strategy I.A.2 (Revolving Loan) to Strategy I.A.1. (Matching-Deferred loan program), approved at the May 12, 2003 Board meeting.] Motion approved.

RE: Transfer of TAG NRP Funds - Motion was made by Doug and seconded to approve the TAG proposal to transfer $6,000 from Strategy I.A.1 (Establish an east-west bike route) to Strategy I.A.2 (Install bike racks). Motion approved.

RE: Transfer of TAG NRP Funds - Motion was made by Doug and seconded to approve the TAG proposal to transfer funds:

- $4,500 from Strategy III.A.1 (Install benches);
- $225 from IV.A.1 (Noise reduction education); and
- $188 from I.A.3 (Bike safety brochure)
For a total of $5,805 to Strategy II.A.1 (Traffic calming devices). Motion approved.

**RE: Support for Lake Hiawatha Festival** - Motion made by Carla and seconded that we contribute $500 to support the Lake Hiawatha Festival on Aug 6, 2003 – that we use $250 CP funds and $250 NRP funds. Motion approved.

**RE: Josephine Vaughn resignation** - Motion was made by Doug and seconded to accept resignation from Josephine Vaughn. Motion approved. Carla will follow up with a thank you letter.

**RE: Voting guidelines for NRP Neighborhood Vote** - Motion was made by Carla that voting for NRP change guidelines be the same as our voting procedures used in the past: eligible voters are residents who are at least 16 years old and you meet live, work, own a business, own property in either the Standish or Ericsson neighborhood. Motion approved.

**August**

**RE: Approval of July Minutes** - Motion was made and seconded to approve the minutes of the July 14 meeting as presented. Motion approved.

**RE: Letter of support to MTC for neighborhood petition regarding bus routes** - Motion was made and seconded that the SENA Board write a letter to MTC officials in support of the petition presented by Doris Berg. Friendly amendment offered and accepted to add “in support of continued bus service between 46th and 54th on 34th Avenue S”. Motion approved. Darrell Waidelich asked the record to show he voted against the motion.

**RE: Sending a letter to NRP regarding neighborhood vote** - Motion was made by Carla and seconded that a letter be drafted and sent to NRP reporting the outcome of the neighborhood vote. Motion approved.

**RE: Riverlake Greenway Participation letter** - Motion was made by Carla and seconded that the Riverlake Greenway Participation letter presented by TAG be approved with the following corrections - modified to come from Board President acknowledging the work of TAG and Keith Connett’s comments as addressed in the draft letter. Motion approved.

**RE: Letter of thanks to Library Board** - Motion was made by Kathy and seconded that we send a letter to the Library Board to say thank you for keeping all the neighborhood libraries open. Motion approved.

**September (Annual Meeting)**

**RE: Election of Board Members** - The community members present voted by voice vote to approve the slate of candidates presented for election to the SENA Board of Directors. They are:
- Noel Casey,
- Mary deLaittre
- Kevin King.

**RE: Election of Officers** - The SENA Board convened for election of officers. The following slate of candidates was presented.
- President – Doris Overby
- Vice President – John Betcher
- Treasurer – Joyce Boettcher
- Secretary – Jodi Sarles

Motion was made and seconded to accept the slate of nominees presented. Motion was approved.
October

- **RE: Approval of August 11 and Annual Meeting Minutes** - Motion was made and seconded to approve the minutes of the 8/11/03 Board meeting and 9/8/03 Annual Meeting as corrected – minor typographical errors only. Motion approved.

- **RE: NRP Electors** - Motion was made and seconded to elect the following for NRP Electors: Gary Ogren, Elector; Bob Kambeitz alternate for Standish John Betcher, Elector; Jodi Sarles alternate for Ericsson

- **RE: Approval of Attorney General’s Charitable Organization Annual Report** – Joyce made a motion, which was seconded, to approve content of the Attorney General’s Charitable Organization Annual Report and all of its attachments. Motion approved.

- **RE: Letter regarding security concerns of closed Duigi building** - Motion was made and seconded that Chris follow up with City Council office and to contact public safety regarding security of the building and e-mail Board with response. Motion approved.

- **RE: Approval of Scope of Services for 2004 Matching-Deferred Loan Program** - Joyce made a motion, which was seconded, to approve the scope for the 2004 Matching-Deferred Loan Program. Motion approved.

- **RE: Approval of Scope of Services for Solar Lighting Project** - Jodi made a motion, which was seconded to approve the P&E Solar Lighting Scope of Services. Motion approved.

- **RE: Approval of Scope of Services for trees on River Lake Greenway** - Motion was made and seconded to approve the Scope of Services for trees on the River Lake Greenway (and pay the invoice for trees already planted.) Motion approved with two negative votes.

- **RE: Acceptance of resignation of Gene Svendsen** - Doug made a motion, which was seconded, to accept the resignation of Gene Svendsen. Motion approved.

- **RE: Letter of Appreciation for Gene Svendsen** - John made a motion, which was seconded, that we send Gene a letter thanking him for his time on the Board. Motion approved.

November

- **RE: Approval of October 13 Meeting Minutes** - Motion was made by Joyce Boettcher and seconded to approve the minutes of the October 13, 2003 Board meeting as corrected (minor corrections only). Motion approved.

- **RE: Approval of Annual Audit** - Motion was made by Jodi Sarles and seconded to accept the annual audit report completed by Mike Wilson and Associates. Motion approved.

- **RE: Approval of Changes to Employee Handbook** - Joyce Boettcher made a motion, which was seconded, to approve the changes as presented. Motion approved.

- **RE: Acceptance of Kathy Ford resignation** - Doug made a motion, which was seconded, that the Board accept the resignation of Kathy Ford. Motion approved.

- **RE: Approval of Revisions to Zoning Variance Process** - Motion was made by Doug and seconded to approve the revisions to the Zoning Variance Process as presented. Motion approved.
December

■ RE: Approval of Agenda - Motion was made and seconded to approve the agenda as presented. Motion approved.

■ RE: Approval of November 10 Meeting Minutes - Motion was made by Joyce Boettcher and seconded to approve the minutes of the November 10, 2003 Board meeting as corrected (minor corrections only). Motion approved.

■ RE: Approval of 2004 Jan-June Budget - Joyce presented a budget for the first six months of 2004 that was prepared by the Finance Committee, and made a motion that the Board approve the budget. Motion was seconded and approved.