

Synopsis of SENA Board Actions

Approved motions only

2000

January

- **RE: Approval of December Minutes** - Motion was made and seconded to approve the December minutes as corrected. Motion was approved.
- **RE: Approval of Library Scope** - Motion was made and seconded to approve the Library Computer Scope of Services as presented. Motion approved.
- **RE: Volunteer Survey** - Motion was made and seconded to approve sending out volunteer survey prepared by Andréa. Motion approved.
- **RE: Election of Vice President** - Motion was made and seconded to elect Tom Daniel to the position of Vice President.

February

- **RE: Approval of January Minutes** - Motion was made and seconded to approve the minutes of the January 10, 2000, Board meeting as presented. Motion approved.
- **RE: Approval of Business Nodes Scope** - Motion was made and seconded to approve the Business Nodes Scope of Services as presented. Motion approved.
- **RE: Approval of Playground and Water Quality Scope** - Motion was made and seconded to approve the Playground & Water Quality Scope of Services as presented. Motion approved.
- **RE: Approval of YMCA Tutors Scope** - Motion was made and seconded to approve the YMCA Tutors Scope of Services as presented. Motion approved.

March

- **RE: Approval of February Minutes** - Motion was made and seconded to approve the minutes of the February 14, 2000, Board meeting as presented. Motion approved.
- **RE: Approval of Independent Business Association Scope** - Motion was made and seconded to approve the Independent Business Association Scope of Services as presented. Motion approved.
- **RE: Table Crime Prevention Matching Grant Scope** - Motion was made to table the Crime Prevention Matching Grant Scope of Services as presented till next month.
- **RE: Approval of Personnel Manual** - Motion was made and seconded to approve the Personnel Manual with changes. Motion approved.
- **RE: Office Coordinator Job Description** - Motion was made and seconded to approve the Office Coordinator Job Description with changes. Motion approved.
- **RE: Approval of Hennepin County NRP Funds Proposal** - Motion was made and seconded to approve the Hennepin County NRP Funds Proposal as presented. Motion approved.

April

- **RE: Approval of March Minutes** - Motion was made and seconded to approve the minutes of the March 13, 2000, Board meeting as presented. Motion approved.
- **RE: Approval of Crime Prevention Matching Grant Scope** - Motion was made and seconded to approve the Crime Prevention Matching Grant Scope of Services as presented. Motion approved.

- **RE: Approval of site plans for 4107 30th Ave S.** - Motion was made and seconded to approve the housing site-plans for 4107-30th Avenue S as presented. Motion approved.
- **RE: Approval of YMCA Camp Scope** - Motion was made and seconded to approve the YMCA Camp Scope of Services as presented. Motion approved.
- **RE: Approval of Bike Education Scope** - Motion was made and seconded to approve the Bike Education Scope of Services as presented. Motion approved.

May

- **RE: Approval of April Minutes** - Motion was made and seconded to approve the minutes of the April 10, 2000, Board meeting as corrected. Motion approved.
- **RE: Request for waiver to development moratorium for Sprint antenna** - Motion was made and seconded to approve the request for a waiver to the development moratorium around the proposed 46th Street LRT Station, for a proposed Sprint PCS Antenna on and adjacent to a NSP high voltage transmission tower located at 4411 Hiawatha Avenue S. Motion approved.
- **RE: Approval of Vacant and Vulnerable Housing Research Intern Scope** - Motion was made and seconded to approve the Vacant and Vulnerable Housing Research Intern Scope of Services as presented. Motion approved.
- **RE: Approval of Nokomis Healthy Seniors Expansion Scope** - Motion was made and seconded to approve the Nokomis Healthy Seniors Expansion Scope of Services as presented. Motion approved.
- **RE: Approval of Executive Director job description** - Motion was made and seconded to approve the Executive Director job description with appropriate modifications. Motion approved.

June

- **RE: Approval of May Minutes** - Motion was made and seconded to approve the minutes of the May 8, 2000, Board meeting as presented. Motion approved.
- **RE: Support of conditional use permit for Action Auto System** - Motion was made and seconded to support the conditional use permit for Action Auto System's three stall addition to the existing garage with the renovation of the existing building. We recommend the exterior be painted and awning colors and style be consistent with neighboring businesses. Motion approved.
- **RE: Approval of variance on 39th Street lot** - Motion was made and seconded to approve variance to have a setback of 15 feet on the 39th Street lot. Motion approved.
- **RE: Approval of letter to MCDA** - Motion to approve a letter asking MCDA to put the lot at 34th Ave and 42nd St back on the market. Motion approved.
- **RE: Approval of Collaborative Team Model** - Motion was made and seconded to approve the Collaborative Team Model for the office structure as long it does not contradict the bylaws. Motion approved.
- **RE: Interviews for Community Organizer** - Motion was made and seconded to interview current applicants for community organizer and not advertise. Motion approved.
- **RE: Approval of salary ranges** - Motion was made and seconded to approve the above salary ranges. Motion approved.
- **RE: Payment of insurance reimbursement to Andréa** - Motion was made and seconded to pay Andréa her full insurance until her pool of money is used. Motion approved.

approved.

July

- **RE: Approval of June Minutes** - Motion was made and seconded to approve the minutes as corrected. Motion approved.
- **RE: Approval of Traffic Calming Devices Scope** - Motion was made and seconded to approve the scope of services for Traffic Calming Devices. Motion approved.

August

- **RE: Approval of July Minutes** - Motion made and seconded to approve the minutes as presented. Motion approved.
- **RE: Approval of Matching Business Grants Scope** - Motion made and seconded to approve the Matching Business Grants Scope of Services as presented. Motion approved.
- **RE: Support of waiver for Expert Auto Body** - Motion was made and seconded to support a waiver for Expert Auto Body (4556 34th Ave S) allowing continued alley access and to emphasize safety issue. Motion approved.
- **RE: Approval of amendments to GMMHC contract** - Motion to approve the following contract amendments to the "NRP Agreement Between MCDA and GMMHC" was made and seconded. Motion was approved.
- **RE: Tabling approval of letter of support for purchase of 1920 E. 38th St for side lot** - Motion to table previous motion and refer back to committee was approved.
- **RE: Letter to MCDA re: 4359 Nokomis** - Motion was made and seconded to send letter to MCDA re: 4359 Nokomis. Motion approved.
- **RE: Approval of YMCA Youth in Government Scope (Hennepin County NRP)** - Motion made and seconded to approve Hiawatha YMCA Youth in Government Program scope of service. Motion approved.
- **RE: Approval of Bike Rack Strategy Scope** - Motion made and seconded to approve Bike Rack Strategy Scope of Services. Motion approved.
- **RE: Approved check signers** - Motion made and seconded to add Doug Lone and Deanna Croes as check signers, along with Joyce Boettcher and Janet VanBenthuisen. Motion approved.

September

- **RE: Modification to NRP Full Plan** - Motion was made and seconded that the SENA Board approve the modification to the NRP Full Plan outlined in the previous motion. (approval by community of changes to Parks & Environment Hiawatha Playground Scope). SENA Board members voted to approve.
- **RE: Approval of nominees to Board** - Motion was made and seconded to approve the nominees for election to the Board of Directors. Motion was approved with no dissenting vote.
- **RE: Approval of Board officers** - Motion was made and seconded to accept the slate of officers presented. The Board members approved the motion.

October

- **RE: Approval of August Meeting Minutes** – Motion was made and seconded to approve the minutes of the August 14, 2000 meeting as corrected. Motion approved.

- **RE: Approval of Annual Meeting Minutes** – Motion was made and seconded to approve the minutes of the September 11, 2000 annual meeting as presented. Motion approved.
- **RE: Election of NRP Electors** – Motion was made and seconded to elect Carla Nielson elector from Standish; Margaret Metzdorf, elector from Ericsson; Marcy Tollefson alternate from Standish; and Deanna Croes alternate elector from Ericsson for upcoming NRP Policy Board elections.
- **RE: Table rental at Housing Fair** – Motion was made and seconded that we rent a table for \$50 in order to have a presence at the South Minneapolis Housing Fair. Housing Action Group will be in charge of seeing that table is staffed. Motion approved.
- **RE: Approval of Housing Intern Scope** – Motion was made and seconded to approve amendments to scope as presented. Motion was approved with 3 negative votes.
- **RE: Approval of Best Management Practices Scope** – Motion was made and seconded to approve the Best Management Practices Scope of Service as corrected: figure should be \$6,000 (\$4,000 was removed from this scope and used for playground equipment at Lake Hiawatha Park). Motion approved.
- **RE: New Computer Purchase** – Motion was made and seconded to approve spending up \$1500 for a new computer for the office. Motion approved.

November

- **RE: Approval of October Meeting Minutes** – Motion was made and seconded to approve the minutes of the October 9, 2000 meeting as corrected. Motion approved.
- **RE: Approval of Charitable Organization Annual Report** – Motion was made and seconded to approve the Charitable Organization Annual Report form for the Attorney General's office as presented. Motion approved.
- **RE: Approval of changes to Fiscal Policies and Procedures** – Motion was made and seconded to approve changes to the Fiscal Policies and Procedures as presented. Motion approved.
- **RE: Election of Treasurer** – Motion was made and seconded to elect Doug Lone as Acting Treasurer for SENA. Motion approved.
- **RE: Acceptance of Wage Guidelines and Formula** – Motion made and seconded to accept the Personnel Wage Guidelines and Formula as presented. Adjustments would be made starting January 1, 2001. Motion approved.
- **RE: Approval of Amendment of Commercial Matching Grant Scope** – Motion made and seconded to approve Amendment to Matching Grant Scope of Service as presented. Motion approved.

December

- **RE: Approval of November Meeting Minutes** – Motion was made and seconded to approve the minutes of the November 13, 2000 meeting as corrected. Motion approved.
- **RE: Table Cost of Living change to employee handbook** – Motion was made and seconded that Item Two: Cost of Living Salary Increases proposed change be tabled until next meeting after clarification by personnel committee. Motion approved.
- **RE: Approval of Termination section change to employee handbook** – Motion was made and seconded to approve the changes to the Termination section of the employee handbook. A friendly amendment was offered and accepted to add "or the

Executive Committee acting on the Board's behalf" to the end of the paragraph.
Motion approved.

- **RE: Approval of 2001 Matching Deferred Loan Program Scope** – Motion was made and seconded to approve the 2001 Matching Deferred Loan Program Scope of Services (Ex. A 01) as presented. Motion approved.
- **RE: Approval of 2001 Revolving Loan Program Scope** – Motion was made and seconded to approve the 2001 Revolving Loan Program Scope of Services (Ex. B 01) as corrected. Motion approved.
- **RE: Approval of 2001 Home Improvement Rebate Program Scope** – Motion was made and seconded to approve the 2001 Home Improvement Rebate Program Scope of Services (Ex. C 01) as presented. Motion approved.
- **RE: Approval of 2001 Home Improvement Players and Roles** – Motion was made and seconded to approve the 2001 Scope of Services for Home Improvement Programs: Players and Roles Defined (Ex. D 01) as presented. Motion approved.
- **RE: Approval of 2001 Loan Program Scope Budgets**– Motion was made and seconded to approve budgets for the 2001 Home Improvement Program Scope of Services (Ex. E01, F01, G01, I 01) as presented. Motion approved.
- **RE: Approval of 2001 First Time Homebuyer Grant Program Scope** – Motion was made and seconded to approve the 2001 First Time Homebuyer Grant Program Scope of Services (Ex. H 01) as presented. Motion approved.
- **RE: Approval of changes to Review Process for Variances** – Motion was made and seconded to approve changes to the Review Process for Variances as corrected. A friendly amendment was offered and accepted to add to item #4: is strongly recommended and may be required by the city. Motion approved.
- **RE: Approval of changes to Review Process for New Construction** – Motion was made and seconded to approve changes to the Review Process for New Construction as presented (with correction of typos). Motion approved.