

# Synopsis of SENA Board Actions

Approved motions only

1998

## January

- **RE: Approval of December Minutes** Motion was made and seconded to approve the December minutes as corrected. Motion was approved.
- **RE: Child Care at meetings:** Motion was made and seconded that Child Care will be offered only when it is requested prior to regular Board meetings.  
A friendly amendment was made and accepted to change the wording to : SENA will contract with the Hiawatha YMCA to provide child care when requested in advance for regular board meetings; and as a matter of course for community forums and meetings. Motion approved.
- **RE: a vacant property at 4004 S 23rd Ave** - MCDA would like to acquire it from FHA and rehab the property, then sell it to owner occupant - first time home buyer. Motion was made and seconded that the Board send letter in support of MCDA's plans. Seconded. Motion approved.
- **RE: Neighborhood Brochure:** Motion was made and seconded to print 7500 brochures as per budget. [\$1580] Motion approved. This is approval of budget only, the final version of the brochure will need to be approved before printing.
- **RE: Support letter for Watershed Managers:** Motion was made and seconded that the Board provides letters of support to Hennepin County Commissioners for reappointment of Woody Love and Monica Gross, Minnehaha Creek Watershed District Managers. Motion approved.

## February

- **RE: Approval of February Minutes:** Motion was made and seconded to approve the minutes of the January meeting as corrected. Motion approved.
- **RE: Community Events Guidelines-** Motion was made and seconded to accept guidelines in principle and look at them again next month for final approval. Motion approved.
- **RE: Neighborhood Brochure-** Motion was made and seconded to increase budget by \$250 dollars to cover envelopes and stuffing so we can keep the format as presented. Friendly amendment was made and accepted to change amount to "up to \$350". Motion approved.
- **RE: C&L Name Change-** Motion was brought from the C&L action group as follows: We the Crime and Livability Committee, bring a motion that our name be changed to the Crime Prevention and Safety Committee. Motion was seconded. and approved. Motion was amended to say "action group" in place of "committee". Motion approved.

## March

- **RE: Approval of February Minutes-** Motion was made and seconded to approve the minutes of the February meeting as presented.. Motion approved. It was also noted that there is an error in Executive Committee minutes for February 5. The statement that Doré Meade and Brian Herron attended the meeting is in error. They were not at the meeting; Kathy Thurber did attend.
- **RE: Community Events Guidelines-** The Board voted to approve the Community Events Guidelines as corrected.
- **RE: Food and Beverage Policy-** Motion was made and seconded that the SENA Food and Beverage Policy adopted 1-8-96 is rescinded and replaced with the Criteria for Food and Beverage Purchases dated 3-9-98. A friendly amendment was made to set the limit at 20 people (#2); set dollar amount limit at \$50 per event. Accepted. Motion was approved - one opposing vote.

## APRIL

- **RE: Approval of March Minutes-** Motion was made and seconded to approve the minutes for the March 9 meeting as corrected. Motion carried.
- **RE: Approval of the Charitable Organization Registration Statement -** Motion was made and seconded that : Be it resolved that the SENA Board of Directors approves the contents of the Charitable Organization Registration Statement for the fiscal year ending 5-31-97. (approved later in the meeting)
- **RE: \$150 expenditure of discretionary funds for food for Volunteer Appreciation -** Motion was made and seconded to approve a departure from guidelines and allow the expenditure of \$150 of discretionary funds for purchase of food for volunteer appreciation event. This is in lieu of asking Board members to contribute personal money. Motion approved.
- **RE: Removal of inactive Board member -** Motion was made and seconded to remove Jill Jeske from the Board, as per guidelines regarding non-attendance. Motion approved.
- **RE: Reactivating Nominating Committee -** Motion was made and seconded to reactivate the nominating committee to secure new Board members and officers for the September annual meeting and to look for people to fill current empty seats. Motion approved
- **RE: Approval of text for neighborhood brochure -** Motion was made and seconded to approve the text of the brochure - and proceed with production. Motion approved.
- **RE: Change of name for Youth, Family & Seniors -** Motion was made and seconded to change the name of the Youth Family, and Seniors action group to People and Community. Motion approved.

■ **RE: Housing Action Group recommendations for MCDA properties:**

- RE: MCDA owned lot at 4521 30th Avenue South:  
Housing Action Group recommends to MCDA that they approve Proposal A. The Board approved the recommendation.
- RE: Lot G of Hiawatha corridor - Housing Action Group recommends that MCDA open up lot for proposals again. Two proposals have been submitted - not up to SENA guideline standards. The Board approved the recommendation.

■ **RE: Amendment to Food & Beverage Policy** - Motion was made and seconded that SENA's Food & Beverage policy be amended to state that money is to be used for non-alcoholic beverages only. The motion was approved.

## MAY

■ **RE: Approval of April Minutes** - Motion was made and seconded to approve the minutes for the April 13 meeting as corrected. Motion carried.

■ **RE: Community Event Participation Policy** - Motion was made and seconded to approve Community Event Participation Policy & General Guidelines dated May 1, 1998. Motion was approved with corrections.

■ **RE: Budget reallocation** - Motion made, seconded and amended (friendly) to re-allocate \$1200 of the current SENA Rep budgeted line item to the SENA news letter. Motion approved.

■ **RE: Strategic Issues Action Plan** - Motion was made and seconded to approve Strategic Issues Action Plan as presented (revised). Motion approved.

■ **RE: Housing Action Group recommendations for MCDA properties:**

- Approve the recommendation of the Housing Action Group to approve the Timbercraft plan for **4035 31st Avenue South** with the addition of piano windows and additional window trim in the form of shutters. Motion approved.
- **Lot G:** Send a letter to MCDA and copy all of the City Council members stating the Housing Action Group's concerns about the plans presented by Mr. Johnson, requesting that his public hearing be moved from June 1 to June 15, and reasserting our request to have this lot opened back up to other developers. Motion approved.
- **4020 23rd Ave S:** Draft a letter to MCDA stating that the SENA Housing Action Group will continue to work with Habitat for Humanity to identify a house design that incorporates characteristics of other homes on the block and will function for the family that will purchase the home. The approval by the SENA Board will be contingent on a positive design review by Housing Action Group. Motion approved.

## JUNE

■ **RE: Approval of May Minutes** - Motion was made and seconded to approve the minutes for the May 11 meeting as presented. Motion carried.

■ **RE: Habitat acquisition of 4020 23rd Ave S** - Motion was made that the Board approve the recommendation of the Housing Action Group that Habitat acquire the lot

at 4020 23rd Avenue South from MCDA and build the plan approved by the neighborhood. Motion approved.

■ **RE: Housing Guidelines Document** - Motion was made and seconded to refer the document back to committee for additional work considering tonight's discussion. Motion approved. Previous motion and second were withdrawn.

■ **RE: Hiring a Housing Intern** - A motion was made and seconded to hire an intern from the University of Minnesota Housing Department to identify and investigate vulnerable and vacant housing in Standish and Ericsson neighborhoods.

- Funds for the intern will come from the 1st Step NRP Housing Strategy #2
- Cap of \$2,500 for part time wages (\$7.50/hour), taxes and administrative supplies.
- Completion date of three months from hire. Motion approved.

■ **RE: Approval of Variance Process** - Motion was made and seconded to approve the Variance Process as presented. Motion approved.

## JULY

■ **RE: Approval of June Minutes** - Motion was made and seconded to approve the minutes for the June 13 meeting as corrected. Motion carried.

■ **RE: Approval of Housing Review Process & Criteria** - Motion was made and seconded to approve Review Process & Criteria as amended at the meeting. Motion was approved.

■ **RE: Commercial Line Item Budget Change** - Motion from the Commercial Action Group to reallocate \$5,000 from the Master Plan line item in the Commercial Action Group's First Step Plan to the Business Directory line item before the August Board meeting. Motion approved.

■ **RE: Rescinding Crew memo re: NRP Funds Allocation** - motion was made and seconded to have the President of the Board send a letter to the Crew and Action Group Chairs retracting the Tollefson memo dated 7/2/98 with its attachments. The letter will thank the Crew for its work, explain that the allocation decision needs to be made by the Board, and state that the Board will view the NRP Funds Allocation Worksheet dated 6/30/98 as a recommendation for approval by the Board. (Friendly amendment to change "Tollefson memo" to "Crew memo written by Tollefson" - accepted. Motion carried - one dissenting vote. (Discussion detailed below)

■ **RE: Approval of NRP Funds Allocation Recommendations** - Motion made by Ann and seconded that the Board approve the allocation recommendations as presented by the Crew. Motion was approved. Vote was 5 yea; 3-nay. (Discussion below prior to vote.)

■ **RE: Instructions to Crew to substantiate allocation rationale in writing** - Motion was made and seconded to instruct the Crew to substantiate the allocation in a manner

that will answer community questions. They should articulate the rationale and procedure in writing by the August 15 meeting. Motion approved.

- **RE: Instructions to Crew to present voting guidelines for annual meeting** - Motion was made and seconded that the Crew present a recommendation of voting guidelines for the Board to vote on at August meeting. Motion approved.

## **AUGUST**

- **RE: Election of Deanna Croes as NRP Policy Board elector** - Motion was made and seconded to elect Deanna Croes as the elector for NRP Policy Board elections for Ericsson. Motion approved.
- **RE: Approval of July Minutes** - Motion was made and seconded to approve the minutes for the July 13 meeting as corrected. Motion carried.
- **RE: Approval of Finance report** - Motion made and seconded to approve the finance report. Motion approved.
- **RE: A plan for reallocating remaining NRP Funds** - The Crew presented a motion that: the SENA Board of Directors approve one of the following recommendations submitted by the CREW:
  - Plan A: That the remaining Full NRP funds be allocated in the following manner:
    - 40% to Housing
    - 40% to Commercial
    - 20% to Communications for the Newsletter
  - Plan B: That the remaining Full NRP funds be allocated in the following manner:
    - 30% to Housing
    - 30% to Commercial
    - 10% to Transportation
    - 10% to Crime Prevention and Safety
    - 10% to People and Community
    - 10% to Parks and EnvironmentA friendly amendment was made by Kris and accepted to add Plan C:
  - 25% each for Transportation; Crime Prevention and Safety; People and Community; Parks and EnvironmentA friendly amendment was made by Tom and accepted to add Plan D:
  - 50% for Commercial
  - 10% to each of the other groupsMotion to conduct this vote was approved. 5 yes; 3 no
- **RE: Vote to approve one of plans in previous motion** - Motion was made and seconded that we have a paper ballot to decide which plan to accept - winner should have a majority vote - re-ballot if necessary. Motion approved - one negative vote. Plan A was accepted.
- **RE: An appreciation letter to Lara** - A motion was made and seconded that the Board send a letter to Lara expressing appreciation for her work with us.

- **RE: Election of Marty Adams to Board** - Motion was made and seconded to elect Marty Adams to the Board. [Marty will fill the seat vacated by Jill Jeske, which expires 9/98 and will be part of the slate elected at the annual meeting for a three-year term.] Motion was approved unanimously.
- **RE: CPXXIV Contract** - Motion was made and seconded that we enter into a contract with the city of Minneapolis to fulfill expectations outlined in the CPXXIV contract The dollar amount is \$16,891 (less than last year). Motion approved.
- **RE: Directions to Crew for determining NRP voting procedure** - A motion was made and expanded to include the following as directions for the Crew in deciding this issue:
  - There should be at least two forms of voting.
  - The vote should be yes or no for the whole plan.
  - The ballot should include a comment section - for future planning and feedback.
  - There should be a procedure for making sure that people don't vote more than once.
  - We should establish a cut-off date for receiving votes - results need to be included in October Board packet - exact date established by Crew.
  - No disclosure of voting until all votes are in.
 Motion was seconded and approved.
- **RE: Guidelines for who can vote on NRP Plan** - Motion was made and seconded that anyone who lives in the neighborhoods, or owns property can vote on the plan. Friendly amendments were made and accepted to add: people who work in neighborhoods and people who own businesses in the neighborhoods; and a minimum age limit of 16 years of age. Motion approved.

## SEPTEMBER

- **RE: Approval of August Minutes** - Motion was made and seconded to approve the minutes for the August 10 meeting as corrected. Motion carried.
- **RE: Conflict of Interest Policy** - Motion was made and seconded to approve the Conflict of Interest Policy -General and Conflict of Interest Policy - Personnel. Motion approved.
- **RE: Approval of voting guidelines for NRP Full Plan** - Motion was made and seconded to approve the voting guidelines presented by the Crew. A friendly amendment was made and accepted to add that the vote will be yes or no for the whole plan, people will be signing in or including their name on the post card ballots to help ensure that people don't vote more than once and that there is one vote per person. Motion approved.
- **RE: Approval of voting guidelines for Annual Meeting** - Motion made and seconded that criteria for vote on Board Members is the same as for NRP plan vote - but limited to those in attendance at meeting - over 16, live or work in neighborhood. Motion approved.

- **RE: NRP Policy Board electors** - Motion was made and seconded to elect Tom Daniel as the elector and Carla Nielson as the alternate from Standish. Motion approved.

## OCTOBER

- **RE: Approval of September Minutes** - Motion was made and seconded to approve the minutes for the September 14 meeting as presented. Motion carried.
- **RE: Approval of September Minutes from Annual Meeting** - Motion was made and seconded to approve the minutes for the September 26 annual meeting as presented. Motion approved. Please note that after the meeting Cindy Lotz called to say she is not able to serve on the Board.
- **RE: Special meeting for approval of Full NRP Plan** - Motion was made and seconded that we have a special meeting next week, Tuesday the 20th at 6:00 p.m. Motion approved.

## OCTOBER Special meeting

- **RE: Approval of Full NRP Plan** - Motion was made and seconded to approve the NRP Full Plan draft presented to the Board.
  - Motion was made and seconded to amend the motion to include an increase in the 1999 Communications budget of \$90. Motion was approved.Motion approved - 1 nay vote. Darrell Waedlich voted by written vote
- **RE: a letter of support for the plan as budgeted** - Motion was made and seconded that the Board send a strong letter of support for the plan as budgeted to be submitted with plan. Motion approved.

## November

- **RE: Approval of October & October Special Minutes** - Motion was made and seconded to approve the minutes of the regular October meeting and the special meeting on October 20th as corrected. Motion approved.
- **RE: Budget for Full NRP Plan** - Motion was made and seconded to take back some of the money reallocated to housing and commercial at the time we thought we had extra admin monies, shared at \$15,000 each and restore to general operation and newsletter - crew can work out details. Motion approved.
- **RE: Authorizing Crew to make changes in Plan** - Motion was made and seconded that the Board authorize the Crew to make changes that will shepherd the plan through the process of approval through Policy Review. Then the final document will come back to the Board for another vote when it is no longer draft. Motion approved.

■ **RE: A letter of thanks to Transportation group** - Motion was made and seconded that the Board send a letter to Transportation group thanking them for all their work on the meeting. Motion approved.

■ **RE: Approval of NRP Process Conflict of Interest Policy** - Motion was made and seconded to approve the NRP Process Conflict of Interest Policy as presented. Friendly amendment - add today's date on document. Motion approved.

■ **RE: Patrick Conness vacation grievance** - Motion was made and seconded that we fulfill the spirit of agreement when it was made and that Patrick have the 2 weeks promised in job description. Motion approved.

■ **RE: Vacation allotment for Craig Anderson** - Motion was made and seconded that we also allow two weeks vacation for Craig's first year also. Motion approved.

## December

■ **RE: Approval of November Minutes** - Motion was made and seconded to approve the minutes of the November meeting as presented. Motion approved.

■ **RE: Conditional Use Permit for KMC Telecom** - SENA recommends to the planning commission approval of the application for a conditional use permit that will allow construction of a telecommunications building by KMC Telecom at 2820 E 42nd street. With the stipulation that we are informed as to what the exterior appearance will be Motion seconded.

A friendly amendment was made and accepted to add to the motion that the fencing design will be carried over to east side of property also, and that the front of the fence would be spaced to address safety issues. Motion approved.

■ **RE: Task Force for implementing NRP Full Plan** - Motion was made and seconded to form a task force to look at identification of players for implementing the NRP Full Plan and roles and responsibilities for those players second by the next Board meeting. Motion approved.

■ **RE: Funds for 3PAC Police Appreciation Day** - The motion was made and seconded that: Funds in the amount of \$75.00 be granted to the Third Precinct Advisory Council, to be used in the purchasing of paper products and decorations for the second annual Third Precinct Police Appreciation Day, Monday, December 21, 1998. Funds should come from community events line item. Motion approved.

■ **RE: Disposal of Macintosh Computer** - Motion was made and seconded to authorized staff to dispose of the Macintosh computer following Citizen Participation guidelines.

■ **RE: SENA's participation in a coalition addressing NRP debt** - Motion was made, seconded and amended to allow SENA staff to participate in a coalition of neighborhood organizations addressing the concerns about NRP debt as a participant, but not as an organizing member. Motion approved.



