

# Synopsis of SENA Board Actions 2011

Approved motions only

## January

- **RE: Approval of Consent Agenda** - Motion was made by Deanna and seconded by Nathan to approve the consent agenda (which included minutes from the December 2010 Board Meeting). Motion approved with the following correction to minutes: Third bullet at the top of p. 5 should have the additional wording: *before program is announced publicly.*
- **RE: Election of Amy Lawler to Board** - Nomination of Amy Lawler to fill a vacant Board seat was made by Sam, seconded by John S. Nomination approved. (Amy will fill the seat vacated by Rachel Fang, which will expire in 2012.)
- **RE: Funds for Hiawatha Heart Warmer** - Motion was made by Jessica and seconded by Sam that SENA will provide \$700 for the Heart Warmer. (With the reminder that NRP money can't be spent for food.) Motion approved.
- **RE: CPP 2011 Application** - Motion was made by Sam and seconded by Amy to approve the plan as presented. Motion approved. Shirley will write cover letter for Tom.
- **RE: Adjournment** - Motion was made and seconded that the Board meeting adjourn at 8:45. Motion approved.

## February

- **RE: Approval of Consent Agenda** - Motion was made by Sam and seconded by Amy to approve the consent agenda (which included minutes from the January 2011 Board Meeting). Motion approved.
- **RE: Creation of Ex Officio Seat for Community Garden** - Motion was made by Jen and seconded by Deanna that we create an ex officio Board seat for the Community Garden. (This means the Garden will select their representative who will become a Board member by virtue of that position.) Discussion. Motion approved. Susan Fall will be serving as the Garden representative.
- **RE: Community Impact Statement** - Motion was made by Sam and seconded by Deanna to approve the statement with the final sentence edited to say: " We request that you take this into consideration when determining the sentence for a person convicted of a burglary in our neighborhood in order to prevent them from continuing to engage in this crime against not only an individual, but the neighborhood as a whole." Motion approved
- **RE: Approval of Proposed Staff Action Plan (CPP)** - Motion was made by Jen and seconded by Sam to approve the Proposed SENA Action Plan submitted by Staff. ■ **RE: Approval of Committee Resolutions** - Motion approved Motion was made by Sam and seconded by Tim to approve all three resolutions creating the Finance, Personnel and Steering Committees. Motion approved.

## March

- **RE: Approval of Consent Agenda** - Motion was made by Sam and seconded by Amy to approve the consent agenda (which included minutes from the February 14, 2011 Board Meeting). Motion approved.

- **RE: Participation in NCEC Process for Determining Election Process** - Motion was made by Sam and seconded by Deanna that we participate proactively in the city process for determining NCEC election process. (More discussion) Motion approved
- **RE: Election of Deanna Croes as NCEC Representative** - Motion was made by Sam and seconded by Amy to send Deanna as our representative, with Amy as the alternate to the April 16<sup>th</sup> NCEC meeting. One representative has the authority to vote on behalf of both neighborhoods. Motion approved

## April

- **RE: Approval of Consent Agenda** - Motion was made by Sam and seconded by John S. to approve the consent agenda (which included minutes from the March 14, 2011 Board Meeting). Motion approved. Corrected to show that the attendance listed is incorrect. Should say Amy and Susan were there; Rachel Fang should no longer be listed as a member.
- **RE: Approval of Attorney General Annual Report Statement** - Motion was made by Jen, seconded by Sam to approve the language required by AG report. That language defines a Board resolution as follows: *A resolution approving the contents of this document and do hereby certify that the Board of Directors has assumed, and will continue to assume, responsibility for determining matters of policy, and have supervised, and will continue to supervise, the finances of the organization. We further state that the information supplied is true, correct and complete to the best of our knowledge.* Motion approved.
- **RE: Approval of Personnel Committee Revisions To Roles & Responsibilities Document** - Motion from committee to accept the revised Roles and Responsibilities document. Seconded by Sam. Motion approved.

## May

- **RE: Approval of Consent Agenda** - Motion was made by Sam and seconded by Jen to approve the consent agenda (which included minutes from the April 11, 2011 Board Meeting). Motion approved. Again, need to correct to show that Amy and Susan were there.
- **RE: Funds to support Lake Hiawatha Tennis Court Project** - Motion was made by Sam and seconded by Jen to use \$1,000 of community projects funds to go to Tennis Courts Project. Motion approved.
- **RE: Participating in Aquatennial Parade for NRP 20<sup>th</sup> Anniversary** - Motion was made by Sam and seconded by Amy that we say yes and participate in some way. Motion approved.
- **RE: Continuing Collaboration with SUN** - Tom asked for a motion supporting the continued work of this coalition and the application for a McKnight grant. Motion was made by Jen and seconded by Amy. Motion approved.

## June

- **RE: Approval of Consent Agenda** - Motion was made by Sam and seconded by Amy to approve the consent agenda (which included minutes from the May 9, 2011 Board Meeting). Motion approved.
- **RE: Request for Proclamation recognizing SENA News group** - Motion was made by ? and seconded by Sam to submit proclamation request to mayor for Motion was made by Amy and seconded by Sam that we submit a statement to the planning commission politely raising our concerns about the process. Motion approved. Amy will draft and send to Executive committee for approval.

## July

No meeting was held in July.

## August

- **RE: Approval of Consent Agenda** - Motion was made by John S. and seconded by Jen to approve the consent agenda (which included minutes from the June 11, 2011 Board Meeting). Motion approved.

## September

- **RE: Approval of Consent Agenda** - Motion was made by Sam. and seconded by Deanna to approve the consent agenda (which included minutes from the August 8, 2011 Board Meeting). Motion approved.
- **RE: Approval of Personnel Committee Policies** - The policy was discussed and edits were made. The motion was approved with edits.

## October – Annual Meeting

- **RE: Election of Board Members** - Re-election: Deanna Croes and Sam Newberg were presented as candidates for re-election. No slate of nominees was presented. Nominations presenting themselves as candidates were:
  - Owen Braaten
  - Thomas Berndt
  - Christopher LautenschlagerAll candidates were approved by a voice vote.
- **RE: Brief Meeting of Board to Elect Officers** - Motion was made by John Haupt and seconded by Owen Braaten to elect the following slate of nominees:
  - Sam Newberg: President
  - Amy Lawler: Vice President
  - Deanna Croes: Treasurer
  - Susan Fall: SecretaryMotion passed with no dissenting vote.

## November

- **RE: Approval of Consent Agenda** - Motion was made by John and seconded by Deanna to approve the consent agenda as corrected.
- **RE: Letter of Support for Proposed Change to Liquor Ordinance** - Motion was made by Amy and seconded by Owen that the SENA Board send a letter of support for Gary's proposed change to the liquor ordinance. Motion approved.
- **RE: Approval of Budget** - Motion was made by Owen and seconded by Amy to approve the budget as presented. Motion approved
- **RE: Approval of NRP Plan Mod** - Motion was made by John and seconded by Owen that the Board approves a NRP Plan Mod to move \$25,000 from program income to the administrative budget – line item personnel contingency. Motion approved.
- **RE: Approval of Revised Personnel Policies** - Motion to approve revised personnel policies comes from committee. Motion approved

■ **RE: NRP Electors** - Motion was made by Tom and seconded by Amy to elect Deanna elector for Ericsson and Sam elector for Standish. In addition, if it is allowed, Deanna is allowed to act as proxy for Sam if he is unable to attend. Motion approved.

## December

■ **RE: Approval of Consent Agenda** - Motion was made by Owen and seconded by Amy to approve the consent agenda, including the November, 2011 minutes. Approved

■ **RE: Approval of Funds for Flag Project** - Motion was made by Amy and seconded by Deanna to spend \$190 (source to be determined – either donations or NRP/CPP) to move ahead with the project. Deanna seconded. Motion approved.

■ **RE: Southside Star Community Garden – MNDot Lease –** Motion was made by Owen and seconded by Chris to approve SENA extending (renewing) the lease with MNDot. Motion approved.

■ **RE: Continued support for WRBA** - Motion was made by Tom, seconded by Owen, that SENA will continue to support the WRBA with staff support, and financial oversight until they incorporate separately. This commitment will be reassessed by December 31<sup>st</sup> of 2012. Motion approved.

■ **RE: Funds for Hiawatha Heart Warmer** - Motion was made by Owen, seconded by Tom, to provide up to \$750 – for a specific purpose with the expectation of listing as a major sponsor. Motion approved

■ **RE: Certificate of Appreciation for Joe Horan** - Motion was made by Deanna, and seconded, that SENA provide a certificate of appreciation to Joe Horan. Motion approved. (Copy of certificate included in attachments)

■ **RE: Support for NRP Policy Board Request for Employee Severance** - Motion was made by Amy and seconded by Deanna that SENA pass a resolution in support of the NRP Policy Board request and ask for our Council Members' support of the amendment. Motion approved. Shirley will write letter to Gary and Sandy, cc other city council members.